

Weiti Boating Club General Committee – Minutes

Date and time:	7 pm Tuesday 14 December 2021
Held at:	WBC Clubhouse
Attendees:	Kerry Davies, Warwick Lord, Peter Melvin, Bruce Cowan, Mike Long, Wayne Mills, Peter Wright, Alex Marshall, Don Wright, Ray Howarth, Craig Mountjoy, Matt Otway, David Craig & Katie Clark.
Apologies:	Malcolm Mitchell and Mark Seabrook
Welcome from Commodore:	Kerry welcomed everyone to the meeting. Nice to have in person meeting instead of Zoom. It is a bit different with vax passports but we need to think of other people and their situations.
Minutes of last general committee:	Proposed/Seconded: Bruce Cowan/Mike Long

Matters arising from the last Minutes that are not covered by an agenda item:	
Updating the bar pricing and other ideas – David and Katie	To be done in February.
Live-aboard application from Wayne Swarbrick – Kerry Davies	Wayne has made final payment and application has been accepted, expires 31 July 2022.
Credit card for Club Manager - Finance	Covered under Finance.
Email from Riccie Visser regarding incident at club – Warwick	Will leave for the time being.
Statement to members regarding matters arising from 2021 AGM – Peter Melvin	To be done.
Does the Secretary need to be part of the Committee – Bruce	Work in progress.
Discharge consent due for renewal 2024 – Bruce	Consent due for renewal 2024.
Survey to send out to members – Flag Officers	Covered under Flag Officers report.
Acrow props for hardstand – Works	Covered under works.
Costing for concrete - Works	Covered under works.

Matters arising from the 2021 AGM	
Live-aboard fees, a few members thought it was way too cheap.	Will be discussed when the committee can meet in person next year.

Inwards Correspondence:	
Phone call from Justine Abeln.	Cancelling function in January as it got too hard regarding vaccine passports.
Outwards Correspondence:	
Christmas Cards	Sent to sponsors and advertiser in the Year Book.
Email to Chris Casey	Thanking him for the email about the Sport and Recreation Facilities Investment Fund.
Letter to Mark Burt and Hepke van der Sluis	Acknowledging their resignation from the committee.
Credit card application	Application sent to Westpac.
Inwards/Outwards Correspondence:	Proposed/Seconded: Brett McFarland/Don Wright

Resignations: Colin Steeples (S)	Sold Hypnotic and relinquished mooring.
Sam Harken (S)	Has not paid membership, have sent him an email to advise his membership has expired. Discussion look place it someone resigns and joins again if they must pay the entrance fee again. As per rule 14 if they resign and re-join they don't have to pay the entrance fee again as long they were financial members with all dues paid when they resigned.
New Members: Andrew Burgess	Senior member who has brought Caesars Palace 10.5 metre launch. Proposed by Jono Shaw and seconded by Peter Melvin
Resignations/New Members:	Proposed / Seconded: Matt Otway/Ray Howarth

Sub-committee reports

Flag Officers report – Kerry Davies to report

Christmas Party

- The survey done by Katie indicated a very low attendance.
- The Flag Officers accept the Club Managers advice and recommend that there be no Christmas Party
- It is however hoped to have a get together in the New Year - Possibly make a significant focus on the Commodore's w/e

Filtration System

- Concluded that the cleaning of the cess pits should be scheduled into Glen's work programme to ensure that this is kept on top of
- No definitive reply from IWS regarding the increased load if a fast-wash system is introduced

Kerry advised that Wayne has received a reply from IWS yesterday which was forwarded onto Kerry and Warwick. The report will be forwarded onto the Works Committee in due course. Wayne raised concerns that the quick haul rate in the survey is too low, it was agreed to take this figure out.

Additional members to the Finance Committee

- In view of the significant expenditure over the next few years it was agreed that additional expertise would be a benefit
- The Secretary will seek suitable people with the right expertise and report back to the Committee

Vision Working Group

- Thanks to all those that provided feedback for the survey
- Amendments have been made and it will be sent out alongside the Broadreach on the 19 Dec
- Your previous completed surveys will be deleted` so please fill the survey out again
- Please also encourage all other members to complete a survey

Live-aboards

- Wayne Swarbrick has paid all debts that he owed to the Club
- Letter to Wayne Swarbrick to approve his Live-aboard application - note renewal will be from 1st August 2022

Secretary needs to be part of the Committee

- No progress

Finance – Bruce Cowan to report

Analysis of income and costs across the various club Cost Entities

- The ABC analysis (that has been part of the finance committee's cost analysis for several years) has been updated

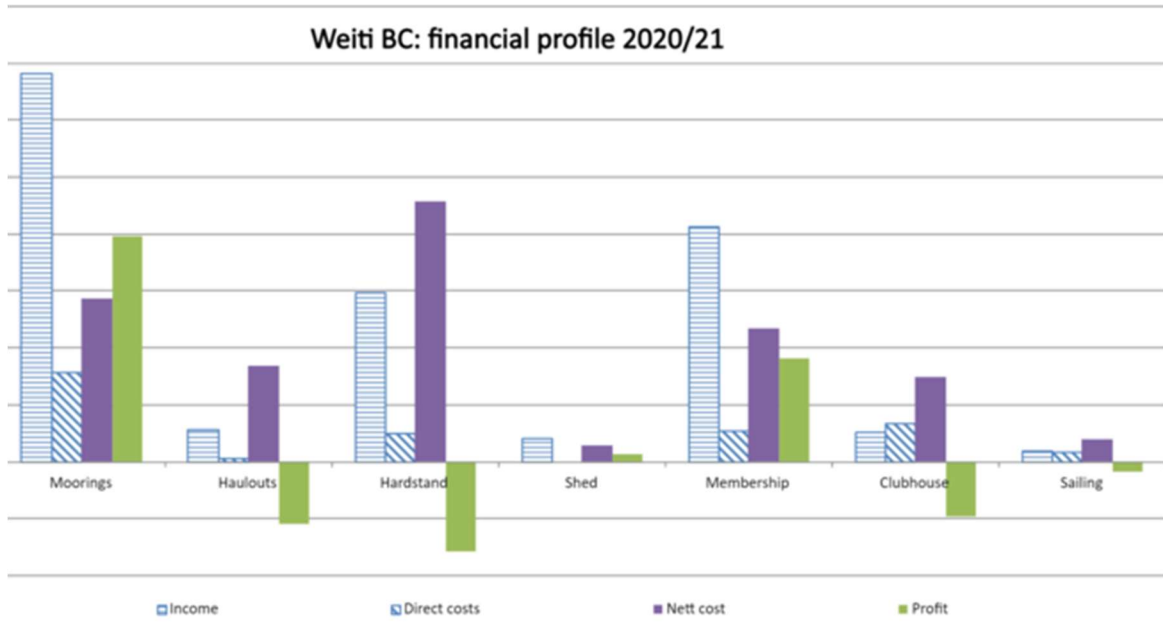


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Late Payers

- Stephen Greenwood. The Committee approved that he pay invoices in instalments for the year
- 1 hardship approved - paying \$100/week - Total outstanding = \$1,045 so 10 weeks
- Dan paying \$300/fortnight
- Ikenn, this to be written off in due course
- Elias will pay \$200 on 16 Dec and balance on 16 Jan
- Wilkinson - Warwick is going to speak to him
-

Accounts Receivable (as at 4 December)

	Actual outstanding	
Total outstanding	\$12,223	(Ikenn = \$1,182)
Dec (This month)	\$1,670	
Nov (30 days)	\$6,033	
Oct (60 days)	\$1,405	
Pre Oct (90 days)	\$4,785	(Ikenn = \$1,182)

Long term outstanding (over 90 days)

- Wilkinson \$713 30 days \$72 60 days \$72 >90 days \$596.2
- Nick Elias \$266 \$266 (pd\$160)
- Daniel Miles \$1,056 \$1,056 (pd \$290)

Profit and Loss Actuals vs Budget April- November

- see P&L circulated by Louise
- Revised Presentation of the Financials - outputs attached with this email

Bank Balances (4 December)

- Cheque \$33,871

- Term investment \$150,889 increased by \$50,000
- Simple Saver \$187,861
- Pile Fund \$61,440

Balance Sheet

- See report sent by Louise - the Term Deposits have still not been actioned by the bank

	June	July	August	Sept	Oct	Nov
Cash on hand	\$93,551	\$72,241	\$184,018	\$259,985	\$266,924	\$221,596
Pile Fund	\$92,913	\$94,916	\$96,921	\$55,432	\$57,434	\$59,437
Term Deposit	\$100,484	\$100,484	\$100,484	\$100,889	\$100,889	\$210,536

Bills to be paid

- As per below.

Created: 10/12/2021 11:41 AM

Weiti Boating Club
PO Box 207
Whangaparaoa

Aged Payables [Summary]

As of 10/12/2021

Email: weiti@xtra.co.nz

Name	Total Due	Dec	Nov	Oct	Pre-Oct
CardSmart	\$81.66	\$0.00	\$81.66	\$0.00	\$0.00
Clark, Katie - reimbursement	\$19.26	\$0.00	\$19.26	\$0.00	\$0.00
Eft Pos	\$80.07	\$80.07	\$0.00	\$0.00	\$0.00
Hand at Home	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00
Howarth, Ray	\$348.57	\$348.57	\$0.00	\$0.00	\$0.00
Mitre10	\$18.46	\$18.46	\$0.00	\$0.00	\$0.00
Powershop	\$402.22	\$402.22	\$0.00	\$0.00	\$0.00
Spark Business	\$205.10	\$205.10	\$0.00	\$0.00	\$0.00
Warehouse Stationery	\$213.00	\$0.00	\$213.00	\$0.00	\$0.00
Waste Management (Transpacific)	\$287.21	\$0.00	\$287.21	\$0.00	\$0.00
Water Care Services Ltd	\$84.81	\$84.81	\$0.00	\$0.00	\$0.00
Wet & Forget-War Paint	\$210.00	\$210.00	\$0.00	\$0.00	\$0.00
Woolworths	\$122.98	\$55.00	\$67.98	\$0.00	\$0.00
Wright, Deb & Pete	\$518.62	\$0.00	\$518.62	\$0.00	\$0.00
Total:	\$2,666.96	\$1,479.23	\$1,187.73	\$0.00	\$0.00
Ageing Percent:		55.5%	44.5%	0.0%	0.0%

Geoff Hammond \$26.25 - new tap for toilet

Motion: That the above payments be approved and payment be made

Progress with Bank

- Prepaid Credit Card has been ordered and will be loaded once it comes through
 - Maximum load value of \$999
 - Maximum stored value amount at any one time is \$999
 - Maximum load amount over a consecutive 12-month period is \$9,999
 - Cash withdrawals via ATMs (ATM cash withdrawal fee applies) [Necessary for sail prizes]
- I still have to follow up regarding the setting up of the new accounts

Louise Being away

- Now looking at being back by end of Feb at the latest

Audit of Purchasing Process

- Next Audit to be done in February

Monthly stocktakes to order supplies for next month

- Handheld radios - \$200 - Recommend that only 3 radios be purchased.
- Skip bin - \$400

Finance Report tabled & approved: **Proposed/Seconded:**
Ray Howarth/Alex Marshall

Payable list approved to be paid: **Proposed/Seconded:**
Bruce Cowan/Matt Otway

Social - Commodores weekend covered under general business

Sailing – Don Wright to report

B & T race was cancelled. Two cruising races have been completed, one a day race to Rakino and one to Kawau which club members could overnight. Still need to do the 2021 Winter Prize Giving which will be done at the next Twilight Race at GHYC.

Works – Warwick Lord to report

- **HAULAGE OPTIONS** – Colin went through his spreadsheet regarding hauling options costs at the works meeting. There are still lots of variables regarding hauling times, tides etc. Wayne said that the figures were way to low, Bruce said the figures are assumptions at this stage and advised Wayne to speak to Colin. Craig advised that they have spilt the 5 options between the works committee, and they are looking at the costs, time etc and will update the spreadsheet.

Bruce asked if we can still use the grids. Craig Mountjoy said that we should still be able to use them. Matt advised that they are basing the system on losing the grids

- **PILE REPLACEMENT** – will be Feb/Mar now

- **SHED GUTTERING** – needs replacing, will look at getting quotes in the new year

- **PLUMBING UPGRADE** – just about completed

- **BLOWER FOR FILTRATION TANK** – just about completed

- **QUOTE FOR CONCRETE** – Works committee agreed that the Humes cesspit are not required. Wayne advised that Davis have offered to get the prices for the concrete. Katie asked if there is a cost for this. Wayne was not sure and would ask Davis and if there is a cost wait until the meeting in February to decide.

- **CHRIS MCGUIRE CO-OPTED** – It was advised that Chris would like to join the works committee and look at options for a rail track for gridding boats. It was agreed that Chris would be co-opted onto the works committee

- **ACROW PROPS** – It was agreed to purchase 5 new props

- **CAPS FOR PONTOON** – David still to do

Health & Safety – Warwick Lord to report

Warwick would like to purchase 3 new strops for hauling for approx. \$150, it was agreed he could purchase these. Katie advised that there was a near miss last week, H & S form has been done. It was also advised that when hauling one of our heavier boats the wheeler broke the old concrete.

General business:

Key Points

Traffic light policy Health and Safety | It was agreed to go ahead with the H & S policy.

Commodores weekend | Kerry advised this weekend is going to come around quickly, need someone to drive the trailer up to Sullivans and also helpers on the day. Matt volunteered to take the trailer up if we can't find anyone to do it. It was agreed to put in the Broadreach that is going out next week.

Pohutukawa Tree by club house | David raised concerns regarding the roots breaking the sewage pipe, will be put on the works agenda

MEETING CLOSED AT 8.35PM

NEXT MEETING TUESDAY 15 FEBRUARY 2022 7PM